

**PAC MEETING**  
**September 2020**

**Present**

Principal: John Cortens

Staff: Sam Mok

PAC: Rigel Wong, Mike Zobac, Ina Huang, Elise Wong, Queenie Wong, Elisa Gutiérrez, Bryan Yu, Jocelan Thiessen

Attending: Thuy Dam, , Connie, Jenny Siman, Jeff Shein, Shawn Parkinson, Pat Lok, Qing Li, Chloe Cui, Selen Lee, Jason, Helen Sinclair  
Shirley, Dave Nguyen-Stone, Mavis Lou, Renee

**PRINCIPAL'S REPORT**

- SMB Health and Safety meeting presentation
  - Spending most time on health and safety (implementing new protocols, etc.)
  - Given the COVID Start-up, there is little to no time for extra things (fundraising, special events, etc.)
  - Many teachers and staff feeling confident and ready to “meet the moment”
  - REMINDER:
    - Information comes directly from VSB H&S Manager, who gets their info from Public Health officer
    - Avoid gossip, heresay and rumours
    - Manage expectations
  - Health information of individuals is private, and won't be shared, or asked for
- Questions:
  - Bryan: Is the Purdy's fundraising still possible? A: Given that the order is online there's no reason not to
  - Shawn : Would it be possible for a video tour of what the school looks like? Hand washing and bathroom issues? A: Video tour(s) is in the works covering bathrooms, play spaces, hallways, etc.
  - Jenny: What communication and timing can we expect in the event of a positive case? A: A single incident or cluster of positive tests is beyond the role of the principal. Vancouver coastal health will be informed and shall take the lead in the event that this happens.
  - Ina: What kind of air circulation does the school have? A: Under normal circumstances windows should be open. This will be an ongoing practice. Each classroom has its own air vent. They are continually blowing air. Some rooms have ceiling vents. Given the smoke, the H&S department determined that the smoke is the most dangerous issue to consider, and thus, the windows and exterior doors are closed during times of heavy smoke from wildfires.

- Ina: Can the PAC/school/parents purchase mobile hand washing stations for the building? A: H&S has said that most classrooms have a sink and hand-sanitizer is provided in the rooms that don't. Because of this, this provides the same level of protection as hand washing stations.
- Ina: Is there any way that all the information can come from the same platform? A: John would like to collect questions and answer them via Principal Updates. If your question is not being addressed, feel free to call John.
- Elise: How is the limited washroom access/long lines working out? Have any issues come to light? A: John hasn't been made aware of any problems. It's something that will need to be addressed as issues arise. There is a H&S team that meets regularly to address these kind of issues.
- Ina: how can PAC/Parents help reduce the burden on teachers re. Supervision etc. A John asks that we be patient while teachers and supervisors develop protocols regarding equipment.

### **Treasurer's Report**

- Vancity (Gaming) : \$2017.22 (Gaming grant still processing) balance due to unused funds from last year
- TD : \$36744.30 (-1.50 for a cheque image fee)
  - \$30000 is put aside to match the stewardship grant for the playground surfacing
- VSB cash online \$12843.60
- Will write a cheque for Artist in Residence \$2100 (VANCITY) and \$400 from (TD)
- This program is continuing this year, so this year's money will come from the gaming grant \$1050 (Vancity), to be voted on when we receive the grant.

### **Chair Report**

The new PAC this year is as follows:

- Rigel-Co-Chair
- Bryan-Co-Chair
- Elise-Treasurer
- Mike-Secretary

Member at Large

- Elisa-Communications
- Helen-Website
- Jocelan-FaceBook
- Ina and Queenie - Event coordination, Chinese community liaisons

## **Sam Mok**

- Sam is teaching Music and Resource this year.
- Consideration for PAC to financially support acquiring music resource books.
- This includes an online set, which would provide the ability to continue music classes online in the event that classes move back to distance learning.
- Total cost \$1013.25. Grant could cover anywhere from 25% to 100% of the cost
- Sam will apply for the grant and let us know what PAC could provide

## **New Business**

- Information Letter to parents on PAC's objectives and obtain consent for communications for new students
  - Endorsed by John
  - How can we communicate this? Mainly via Principal update and SMB website
  - Can it be included in the verification package? Yes, but the verification package hasn't been dealt with yet because of COVID 19 startup
- Confirm PAC budget TBD based on COVID 19 situation
  - We don't have enough information to create a budget . Will address it at the next meeting
  - Will provide "sample" budget for the Music Play grant
- Can we confirm sparkle money tonight?
  - We will wait until we get the gaming grant (beginning of October)
- Possible PAC events:
  - Bike to School Week:
    - Materials on the way to Rigel's house
    - John endorses it, provided there is a way to secure the bikes, and that safety protocols are communicated to the kids
  - Purdy's fundraising is a go for November
  - Is there a way to do a "virtual" meet the teacher? Not at this time.
  - Christmas Cards: Kids design their own Christmas Cards and parents buy them. Deadline is October 5th. Is it possible to do it this year? John will take it to the staff and provide feedback.
- What's the status of the school's name being changed?
  - We will put this on the agenda for next month's meeting under old business.
- Are there any options for making a composite class photo from last year?
  - The company was affected by the lockdown, so John will follow up and see where that stands.

- Agenda approved
- Minutes from last meeting approved
- Fruits and Veggies delivery for Sept 21st couldn't be cancelled

**Next PAC meeting will be OCT 13, 2020**